



Subscribing to Podcasts

How to Subscribe to Podcasts created by Hilliard City Schools students

Platform: Mac and Windows

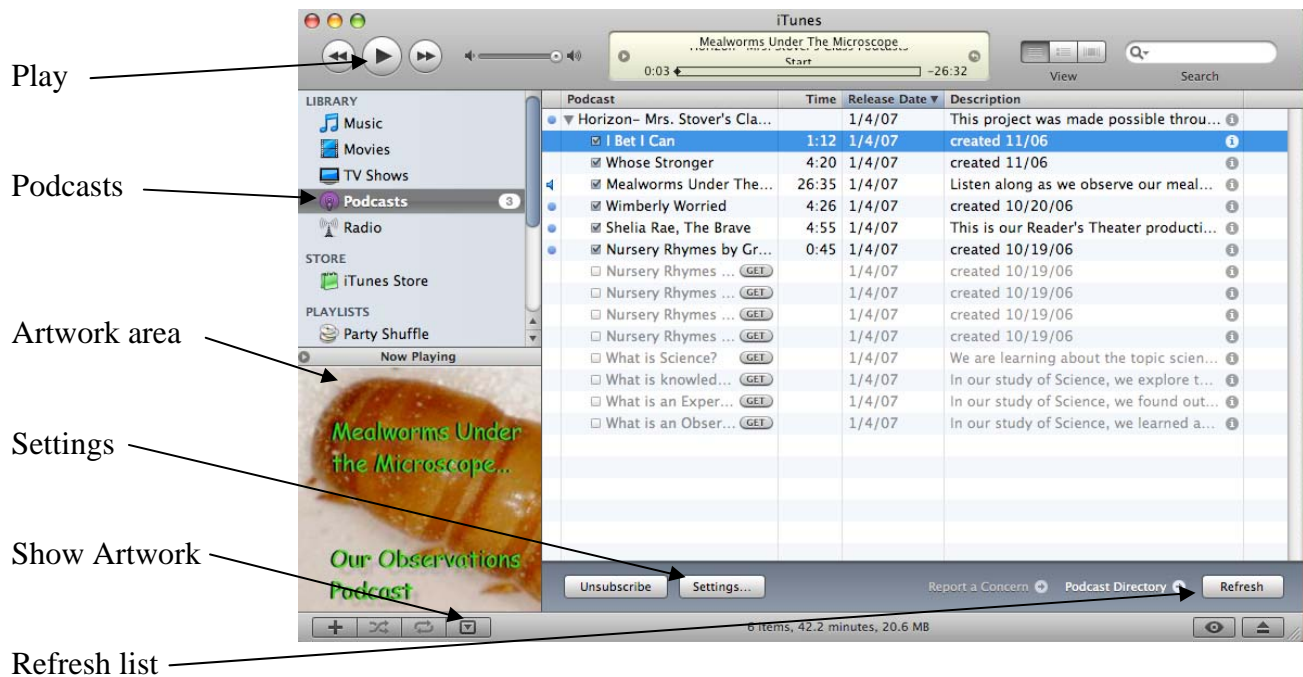
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Article Owner: Tech Team

1. You will need iTunes 6.0 (or newer) software in order to subscribe and view student Podcasts.
 - a. Available free at www.itunes.com
2. To subscribe to a Podcast, go to: <http://video.hboe.org>
3. Click on the Podcasts button
4. Click on your class's Podcast site
5. Click on the button [Subscribe in iTunes]
6. This will open iTunes, you are now subscribed!



iTunes Tour

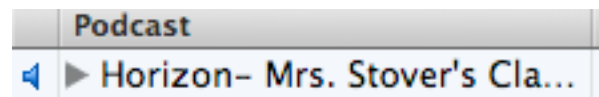


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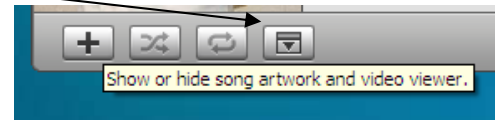
Using iTunes

To see the Podcast episodes, open iTunes and click on Podcasts (you will not need to go to the website again.)

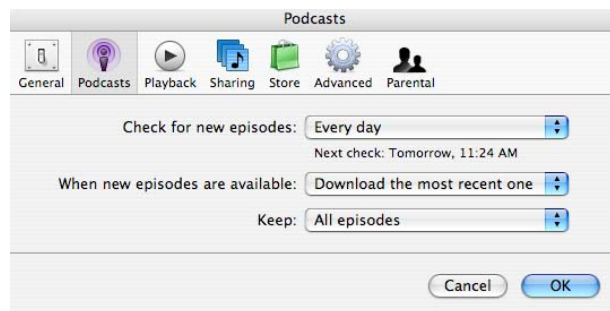
1. To see all the episodes created by the class, click on the triangle in front of title



2. To view enhanced Podcasts*, either:
 - a. Click the Show Artwork button
 - i. Or on a Mac, pull View to Show Artwork
 - ii. Or on a PC, pull Edit to Show Artwork



3. To watch an episode (Podcast), double-click on the title
4. To enlarge it, click in the Artwork area where the episode is playing (bottom left)
5. The [Settings] button will help you set your Podcast preferences. Here are some suggested settings:



6. To delete an episode from the Podcast, click on the episode title, then push the Delete key on the keyboard.
7. To unsubscribe from a Podcast, click the title of the Podcast and push the Delete key on the keyboard.

*Enhanced Podcasts can have videos, photos, chapters or weblinks in the Podcast.